



**PROPOSED AGENDA**  
**Bermuda Run Town Council Meeting**  
**Tuesday, December 10, 2024**  
**6:00 PM**  
**Bermuda Run Town Hall**

*Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".*

**1. Call to Order**

**a. Recognition of Quorum**

**2. Pledge of Allegiance**

**3. Moment of Silence**

*"It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."*

**4. Town of Bermuda Run Code of Ethics Statement-Town Attorney Brian Williams**

**5. Adoption of the Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**6. Approval of November 12, 2024, Town Council Meeting Minutes**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**7. Oath of Office Administered to Rod Guthrie –Town Clerk, Cindy Poe**

**8. Citizen Comments**

**9. Presentation**

**a. Jamon Gaddy , Davie County Tax Administrator**

**10. Proposed Action Items**

**A. Budget Amendment (BA\_2024-25-01) -General Fund Acceptance from Bermuda Run Community Vision Fund**

The Town Manager recommends the 2024-2025 General Fund Budget be amended to accept \$12,000 from the Davie County Community Foundation as revenue and expend \$12,000 for expenses related to the "2024 Christmas in the Town of Bermuda Run".

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**11. Town of Bermuda Run 25<sup>th</sup> Anniversary Celebration Recognition-Mayor Brannon**

**12. Introduction of staff member Charlie Chapman-Town Manager Andrew Meadwell**

**13. Town Manager Report/Comments**

**14. Council/ Mayor Comments**

**15. Adjourn:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

# **Town of Bermuda Run**

## **Town Council Meeting Minutes**

### **November 12, 2024 – 6:00 PM**

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, November 12, 2024 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

**Council Members Present:** Mayor Mike Brannon, Mike Ernst, Rae Nelson, Christy Schafer, and Jeff Tedder

**Council Members Absent:**

**Also Present:** Andrew Meadwell, Town Manager; and Cindy Poe, Town Clerk

**Call to Order** Mayor Mike Brannon called the meeting to order and recognized the Quorum.

**Pledge of Allegiance**

**Moment of Silence**

It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board to offer the opportunity of a reflective moment of silence.

**Town of Bermuda Run Code of Ethics Statement/Voting Procedures – Town Manager Andrew Meadwell**

**Adoption of the Agenda**

*Council Member Mike Ernst made a motion to add Action Item E. Vacant Town Council Seat Appointment. Council Member Rae Nelson seconded the motion. The motion was unanimously approved.*

*Council Member Mike Ernst made a motion to approve the agenda as amended. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Approval of the October 8, 2024 Council Meeting Minutes**

*Council Member Jeff Tedder made a motion to approve the October 8, 2024 Council Meeting Minutes. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Citizen Comments** – NONE

**Presentations**

a. **Gale Hanser, Davie Respect Initiative**

Ms. Hanser shared background and information about the program stating that it was in its 7<sup>th</sup> year. Ambassadors Shaun Lane, Ava Brown, and Sylas Johnson shared their experiences with the Davie Respect Initiative. Key points – “renewed hope for the future”, “developing leaders of tomorrow”, “putting thoughts into actions”.

## **Action Items**

### **A. Addendum to Davie County Sheriff's Office (DCSO) Law Enforcement Services**

#### **Agreement, Equipment.**

*Council Member Jeff Tedder made a motion to approve the addendum as presented. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **B. Resolution Accepting Street Rights of Way into Public Street System**

Staff is requesting that the rights of way of the northern unnamed street be accepted into Town's Public Street System. Northern stub of E. Kinderton Way – allowing Phase II of the Blue Heron Trail (connection to the I-40 pedestrian bridge).

*Council Member Mike Ernst made a motion to approve the resolution as presented.*

*Council Member Rae Nelson seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **C. Amend 2024 Meeting Schedule**

Staff is requesting the November 26 Agenda Meeting begin at 9:00 a.m.

*Council Member Rae Nelson made a motion to approve the time change of the Agenda Meeting.*

*Council Member Christy Schafer seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **D. Approve 2025 Meeting Schedule**

*Council Member Mike Ernst made a motion to approve the proposed 2025 schedule.*

*Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **E. Vacant Town Council Seat Appointment –**

*Council Member Christy Schafer made a motion to appoint **Rod Guthrie** to the Council Seat vacated by Council Member Melinda Szeliga. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Town Manager Comments** – Street right of way is another piece of the “legal puzzle” allowing access to the I-40 pedestrian bridge – connectivity/ Twins Way to playground at sports park. Construction beginning soon. Flag Project update. Leaf pickup – plan for additional resources.

**Mayor Comments** –Davie Respect Initiative - thanked them for their presentation – great team of leaders giving sense of pride to students in Davie County. Veterans Day recognition.

Update regarding pedestrian pathway in BR East – resident input planned for January, 2025.

4<sup>th</sup> Annual *Christmas in Bermuda Run* scheduled for Sunday, Dec. 8 from 2 – 5 pm.

Presentation at Shady Grove Elementary School – 3<sup>rd</sup> graders. Council tour of the Davie County Sheriff's Department on November 11. Jayman Gaddy of the Davie County Tax Office scheduled to make a presentation at the December Council Meeting.

**Adjourn**

*With no further business to discuss, Council Member Rae Nelson made a motion to adjourn. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

Approved

Respectfully Submitted

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Mike Brannon, Mayor

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Cindy Poe, Town Clerk



# (ITEM 10 A)



120 Kinderton Boulevard, Suite 100 • Bermuda Run, NC 27006  
(336) 998-0906 • Fax (336) 998-7209 • [www.townofbr.com](http://www.townofbr.com)

**To:** Town Council  
**From:** Andrew Meadwell, Town Manager  
**CC:** Dora Robertson, Finance Director  
**Date:** December 10 2024  
**Re:** Budget Amendment-Receipt of \$12,000.00 from DCF

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**Included for your review:**

- Letter from Davie Community Foundation

**Overview:**

The Town of Bermuda Run has received a grant from the Davie Community Foundation in the amount of \$12,000.00. These funds were provided from funds within the Bermuda Run Community Vision Fund.

The Bermuda Run Community Vision Fund Committee requested the funds to offset initial costs of planning and implementing the "Christmas in the Town of Bermuda Run" event. The 2024-2025 adopted Town Budget did not include this revenue and subsequent expenditures.

I recommend the Town Council take action to amend the current 2024-2025 General Fund Budget to receive \$12,000.00 from the Davie Community Foundation as revenue and subsequent \$12,000.00 in expenditures for expenses related to the "Christmas in the Town of Bermuda Run" event, coordinated by the Bermuda Run Community Vision Fund Committee.

**TOWN OF BERMUDA RUN BUDGET AMENDMENT REQUEST**  
2024-2025 Fiscal Year

A request to amend the 2024-2025 Town of Bermuda Run General Fund is hereby submitted to the  
Bermuda Run Town Council as follows:

**REVENUE AMENDMENT REQUEST**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Davie Community Foundation Projects	10-40-00-104	\$12,000	

TOTAL REVENUE INCREASE (DECREASE) \$12,000

Reason for revenue amendment:  
Davie Community Foundation Grant for Christmas in Bermuda Run

**EXPENSE AMENDMENT REQUEST**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Davie Community Foundation Expenses	10-50-00-952	\$12,000	

TOTAL EXPENSE INCREASE (DECREASE) \$12,000

Reason for expense amendment:  
Receipt of \$12,000. from Davie Community Foundation for Flags on the Blue Heron Trail

APPROVED:

Bermuda Run Town Council  
In Meeting of

\_\_\_\_\_  
Mike Brannon  
Mayor

\_\_\_\_\_  
Cindy G. Poe  
Town Clerk

Reviewed by Finance Director

\_\_\_\_\_  
Dora Robertson



PO Box 546  
107 N Salisbury St  
Mocksville, NC 27028  
(336) 753-6903

11/15/2024

Mr. Andrew Meadwell  
Town of Bermuda Run  
120 Kinderton Blvd Ste 100  
Bermuda Run, NC 27006

Dear Andrew,

On the advice of the Bermuda Run Community Vision Fund committee, the Davie Community Foundation has awarded the Town of Bermuda Run a \$12,000.00 grant for Christmas & Vision Events from the Bermuda Run Community Vision Fund.

By accepting this gift, your organization certifies to the Community Foundation that no private individual received tangible benefits, goods, or services.

Your organization should not provide a tax receipt for this check since this grant was made from a donor-advised fund.

If you have any questions, please call me at 336-753-6903.

Best regards,

*Melissa O'Connor*

Melissa O'Connor  
Senior Program Officer

Enclosure

10-40-00-104

**Board of Directors**

Davin Brown

Tamara A. Fleming  
Attorney at Law

Phillip E. Fuller, Jr.

Kristen Hill

Dr. Paul Mighion

Mike Morton

Brian P. Nicolay

Candy Poplin

Elizabeth Seymour,  
CPA

Alice Sineath, CPA

Jane Simpson

Johnsie Strand

Kerry Tatum