

**Bermuda Run Town Council**  
**AGENDA MEETING MINUTES**  
**Tuesday, August 27, 2024 at 8:30 am**  
**Bermuda Run Town Hall**

Council Members Present: Mayor Mike Brannon, Mike Ernst, Rae Nelson, and Christy Schafer

Council Members Absent: Jeff Tedder

Also Present: Andrew Meadwell, Town Manager; Cindy Poe, Town Clerk; and Brian Williams, Town Attorney

**1. Call to Order**

*Mayor Mike Brannon called the meeting to order.*

*a. Recognition of Quorum*

**2. Town of Bermuda Run Code of Ethics Statement – Town Attorney, Brian Williams**

**3. Adoption of the Agenda**

*Council Member Rae Nelson made a motion to adopt the agenda as presented. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**4. Approval of the July 23, 2024 Agenda Meeting Minutes**

*Council Member Mike Ernst made a motion to approve the July 23, 2024 Agenda Meeting minutes. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**5. Citizen Comments – Vera Williamson (ETJ) questioned where the 20% match comes from when the town has projects.**

**6. Action Items**

**A. Approval of Fuller Contracting for the construction of Flag Overlook Project**

Staff recommends action to allow the Town Manager and Town Attorney to finalize and execute design build agreement.

*Council Member Mike Ernst made a motion to approve the agreement with Fuller Contracting. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**7. Informational Items**

**A. Council Vacancy – (Mayor Brannon)** With the resignation of Council Member Melinda Szeliga at the August Council Meeting, there is a vacancy on the board. Her term was set to end in December, 2025 and there is no set timeframe to fill the seat.

**B. Gate Operations Update (Mayor Brannon)** – Committee was formed in May, 2024 and they are in process of determining “Bronze, Silver, and Gold” levels of expected service.

**C. Town Ordinances Update (Schafer)** - Working on a matrix regarding the no-solicitation and the golfcart ordinances. \*\*Council Member Schafer also gave an update regarding the progress of the Town’s 25<sup>th</sup> Anniversary Celebration the weekend of 9/27 and 9/28. Banners have gone up and invitations to a special luncheon have gone out, plus much more already happening in preparation.

**D. Audit Update (Meadwell)** – Information will go to the LGC and he plans to share a report in October.

E. **RFP – Leaf Collection (Meadwell)** – Land Tek’s contract has expired and an RFP has been placed on the Town’s website. Deadline for bids is 9/6/24. \*Additional contractor was brought in last year and that drove the cost up quite a lot. We’d like to see if there are other contractors available that would provide a high level of service.

8. **Town Manager Comments** – Bermuda Run East Pedestrian Plan – 60% drawings (showing right of ways, etc.) Small number of parcels will be affected. PTRC has been contacted regarding a grant for EV charging stations – currently Hampton Inn is only location in Bermuda Run. Pre-construction meeting regarding paving projects is today. Communication went out this morning regarding upcoming fire hydrant maintenance by Smith Grove Fire and Rescue – beginning September 3. Still working with property owner regarding opening the pedestrian bridge over I-40.

9. **Mayor Comments** – The mayor addressed question by Vera Williamson stating that the ARPA funds received several years ago are going to supplement the cost of the Blue Heron Trail. Other money comes from Julia Howard/NC House Legislation. He continues to meet with residents, such as recently meeting with a group at Bermuda Village. Sheriff Hartman has invited the Council to visit his facility. There is another concert on Saturday, as long as the weather cooperates – a decision should be made by tomorrow (Wednesday) morning. Upcoming speakers at Council meetings: September: Davie County Health and Human Services, October: Habitat Davie ReStore, November: Davie Respect Initiative, and hopefully in December: Davie County Tax Office.

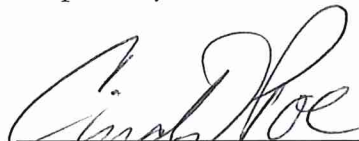
**10. Adjourn**

*With no further business, Council Member Mike Ernst called for the meeting to be adjourned. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

Approved:

  
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Mike Brannon, Mayor

Respectfully submitted:

  
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Cindy Poe, Town Clerk