

Bermuda Run Town Council
AGENDA MEETING MINUTES
Tuesday, April 28, 2020
9:00 a. m. – Town Hall
***Social Distancing Observed.**

Council Members Present: Mayor Rick Cross; Curtis Capps, Heather Coleman, Mike Ernst, Chris Fowler, and Ken Peacock

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Poe, Town Clerk

1. Call to Order

Mayor Rick Cross called the meeting to order.

2. Adoption of the Agenda

Mayor Rick Cross requested the addition of Items C: Virtual Meeting Policy; and D: Closed Session on a Personnel Matter. Council Member Curtis Capps made a motion to approve and adopt the agenda as amended. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the February 25, 2020 Agenda Meeting Minutes

Council Member Mike Ernst made a motion to approve the February 25, 2020 Agenda Meeting minutes. Council Member Ken Peacock seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizens Comments – None

5. Items for Consideration

A. Town and Tourism Development Authority Audit Contracts

Eddie Carrick, CPA, PC presented in writing the proposed audit contract for the upcoming June 30, 2020 financials. Town Council action is required before review and approval by the Local Government Commission (LGC).

Council Member Mike Ernst made a motion to accept the contract as presented. Council Member Chris Fowler seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Manager's Recommended 2020-2021 Town Budget

The Town Manager is recommending the following balanced budgets for 2020-21:

- The General Fund: \$1,691,300
- The Gate Operations Fund: \$566,017
- The Utilities Fund: \$530,850

A public hearing on the subject of the 2020-2021 budget is required. The Town Manager recommends the Town Council set the date of Tuesday, June 9, 2020 at 6:00PM to set a public hearing on the proposed budget that must be approved by July 1, 2020.

Council Member Mike Ernst made a motion to add the Public Hearing to adopt the proposed budget at the June 9, 2020 Council Meeting. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Community Officer Agreement and Traffic Control

Town Manager, Lee Rollins reminded the Council of the current agreement between the Town and the Davie County Sheriff's Department to provide one fully equipped and fully trained law enforcement officer for duty within the Town corporate limits. Discussion primarily focused on speeding/traffic violations. Sheriff J.D. Hartman will make a report of activity in the area at an upcoming Council Meeting.

D. Remote Participation/Virtual Meeting Policy

Attorney Brian Williams, and Town Manager Lee Rollins shared with the Council a Draft Remote Participation Policy. This policy is in line with the policy adopted by Davie County in the event that a regular on-site meeting can not be held. Brian Williams discussed the following aspects: legal, practical, and procedural.

E. Closed Session to Discuss Personnel Matter

Council Member Mike Ernst made a motion to go into Closed Session in order to discuss a personnel matter. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

CLOSED SESSION

Council Member Curtis Capps made a motion to reconvene the meeting with Council Member Ken Peacock seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Council Member Curtis Capps made a motion to approve a 5% salary increase for Lee Rollins. Council Member Chris Fowler seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

6. Council/Mayor Comments

Heather Coleman – Thanked Lee Rollins for his exceptional work, saying that she was impressed with the proposed budget.

Curtis Capps – Thanked Lee Rollins for a fantastic job, adding that he is very thorough and well-versed on local government.

Mike Ernst – Agreed with Heather and Curtis, adding that the Mayor has also done an exceptional job being engaged with the residents. He also stressed the importance of helping non-profits during the pandemic as people are in need of food, etc.

Chris Fowler – Thanked Lee and Town Hall staff, adding that the Mayor has gone above and beyond.

Ken Peacock – Praised the Town Hall staff. He feels that the budget is well-prepared and that Lee leads with class.

Mayor Rick Cross – Thanked everyone for their comments and their participation, adding that he has spent a lot of time at the Town Hall lately and he sees what the staff does on a daily basis. He thinks of how we can emerge from our current situation as we are all in this together. He hopes that we can take advantage of an offering of the use of WinMock soon to have a “grand re-opening” celebration. He reminded everyone to keep stressing participation in the Census.

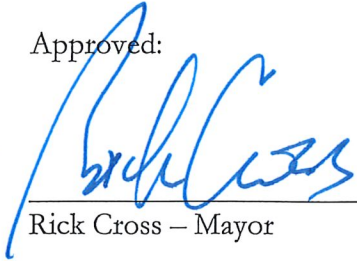
***Note – Council Member Heather Coleman excused herself from the meeting at this time due to schedule conflict.*

7. Town Manager Comments – Lee Rollins thanked everyone for their work and for their perspectives, adding that The Town of Bermuda Run is very unique. He also shared that 47% of Davie County students are on a free or reduced lunch, stressing the importance of programs such as “backpack buddies” and other ways to help during this time.

8. **Adjourn**

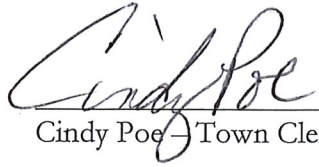
With no further business, Council Member Mike Ernst made a motion to adjourn. The motion was seconded by Council Member Ken Peacock. The motion was approved by a vote of four (4) in favor and none opposed.

Approved:



Rick Cross – Mayor

Respectfully submitted:



Cindy Poe – Town Clerk