

# Bermuda Run Town Council

## AGENDA MEETING MINUTES

Tuesday, November 27, 2018  
9:00 a.m. – Town Hall

---

**Council Members Present:** Mayor Kenneth Rethmeier, Rick Cross, Mike Ernst and John Guglielmi

**Council Members Absent:** Chris Fowler, Jerry West

**Also Present:** Lee Rollins, Town Manager; Brian Williams, Town Attorney

---

### **1. Call to Order**

Mayor Ken Rethmeier called the meeting to order.

### **2. Adoption of the Agenda**

*Council Member Mike Ernst made a motion to adopt the agenda. Council Member Rick Cross seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

### **3. Approval of the October 23, 2018 Agenda Meeting Minutes**

*Council Member John Guglielmi made a motion to approve the October 23, 2018 agenda meeting minutes as presented. Council Member Rick Cross seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

### **4. Citizens Comments**

There were none.

### **5. Items for Consideration**

#### **A. 2017-2018 Town Audit Presentation**

Eddie Carrick, CPA, presented and unqualified (clean) audit to the Town Council. Unrestricted cash in the General Fund is \$2,440,000. Unrestricted cash in the Gate Operations Fund is \$218,000. Unrestricted cash in the Utility Fund is \$1,294,000.

#### **B. Closed Session**

Lee Rollins asked the Town Council to go into closed session to discuss a real estate matter in the form of an update from Development Finance Initiative project managers Sarah Odio and Rory Dowling, and a personnel matter.

*Council Member Rick Cross made a motion to go into closed session. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

*Council Member Rick Cross made a motion to come out of closed session. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

#### **C. TA 2018-04 Legislative Update and Consistency Text Amendments**

Erin Burris presented proposed text amendments to the zoning ordinance, as reviewed and recommended by the Planning Board. The primary purpose of the proposed text amendments is to comply with recent statutory law changes by the North Carolina General Assembly and provide clarity within various sections of the Zoning Ordinance.

*Council Member Rick Cross made a motion to set a public hearing on Tuesday, December 11, 2018 to allow public comment on the proposed text amendments. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**D. Proposed Interlocal Agreement Between Davie County and Bermuda Run**

Davie County proposes a three year agreement that provides the Town services for: Tax Collection, Sewer Billing & Collections, Building Inspections, and Planning and Zoning Administration Services. *Council Member Mike Ernst made a motion to approve the Interlocal Agreement with Davie County as presented. Council Member Rick Cross seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**D. Town Clerk Compensation Change**

Lee Rollins recommended adjusting compensation for the Town Clerk position commensurate with the 2018 North Carolina Weighted Average Salaries for position and recognition of Town Clerk certification from the UNC School of Government.

*Council Member Rick Cross made a motion to approve the recommendation from Lee Rollins to adjust the Town Clerk salary to \$24.81 per hour, effective November 28, 2018. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**6. Information Items**

Lee Rollins shared a letter from Spyglass HOA representative Cindy Green regarding ponding in the street and driveways in along a street area the Town previously repaved in 2016. After review by the Town Engineer, there appears to be no correlation with the paving and the perception of additional ponding in the street and driveways. Lee will send a letter in response to the issue and inform the Spyglass HOA they can come to the January Agenda meeting for comment.

**7. Mayor/Council Comments**

Rick Cross – Provided and update to the Council on the County State of Aging initiative and believes the Town can play a complementary role in communicating the issues.

Mike Ernst – No Comment

John Guglielmi – No Comment

Mayor Rethmeier – Thanked the Town Council for their discussion today. He informed that as Mayor, he issued two proclamations commemorating the 100<sup>th</sup> Anniversary of Romania and Poland.

**8. Town Manager Comments**

None.

**9. Adjourn**

*With no further business, Council Member Mike Ernst made a motion to adjourn. The motion was seconded by Council Member Rick Cross. The motion was approved by a vote of three (3) in favor and none opposed.*

Approved:

Respectfully submitted,



Kenneth Rethmeier, Dr. PH - Mayor



Lee Rollins, Town Manager