

# Bermuda Run Town Council

## AGENDA MEETING MINUTES

Tuesday, February 27, 2018

9:00 a.m. – Town Hall

---

**Council Members Present:**

Mayor Kenneth Rethmeier, Chris Fowler, Jerry West, John Guglielmi, Mike Ernst, and Rick Cross

**Council Members Absent:**

None

**Also Present:**

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Christy Schafer, Planning Board Chair; Cindy Griffith, Town Clerk; Bill Holdgrafer, BR West resident; Erin Burris, Benchmark Planning; Sheriff J.D. Hartman; Community Officer Jason Robertson

---

**1. Call to Order**

Mayor Ken Rethmeier called the meeting to order.

**2. Adoption of the Agenda**

*Town Manager Lee Rollins requested the addition of item 6E – Appointment of Assistant Town Attorney.*

*Council Member Rick Cross made the motion to adopt the agenda as amended, and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**3. Approval of the January 23, 2018 Meeting Minutes**

*Council Member Mike Ernst made a motion to approve the minutes from the January 23, 2018 Agenda Meeting. Council Member Rick Cross seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**4. Citizen Comments- None**

**5. Update from Community Officer Jason Robertson**

Officer Jason Robertson presented the Council with 4<sup>th</sup> Quarter 2017 law enforcement activity for the Town of Bermuda Run including all activity such as warrant services, security checks, domestic disturbances, larcenies, traffic stops, etc. Mayor Rethmeier thanked Officer Robertson on behalf of the Town for his significant impact on the safety of both residents and businesses. Town Manager Lee Rollins thanked Sheriff J.D. Hartman for his commitment to the Town's safety.

**6. Items for Proposed Action**

**A. ANX 2018-01 Petition for Voluntary Contiguous Annexation: Carolina Athletic Performance**

Carolina Athletic Performance c/o Jason Tutterow, submitted a Petition Requesting a Contiguous Annexation.

*Council Member Rick Cross made a motion to adopt the resolution directing the Town Clerk to Investigate a Petition Received under G.S. 160A-31. The motion was seconded by Council Member Mike Ernst. The motion was approved by a vote of five (5) in favor and none opposed.*

***Certificate of Sufficiency Presented by the Town Clerk***

*Council Member Jerry West made a motion to adopt a Resolution Fixing Date of Public Hearing on Question of Annexation on March 13, 2018 Pursuant to Article 4.A of G.S. 160A, with Council Member Rick Cross seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **B. SITE 2018-01 Carolina Athletic Performance 10/70**

The applicant proposes constructing a 121,000 square foot indoor recreation services and professional office facility. The applicant is petitioning the Town of Bermuda Run for the approval of a 10/70 provision for 22.765 acres (13 project acres) of property, with 7.87 acres of impervious area on the site. According to Section 10.1 (C) (7) of the Zoning Ordinance, all requests for the 10/70 provision shall be decided by the Town Council after a duly advertised public hearing.

*Council Member John Guglielmi made a motion to conduct a public hearing on March 13, 2018 to consider the request for 10/70 allocation. Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **C. ANX 2018-02 Petition for Voluntary Contiguous Annexation: Eastwood Construction**

Eastwood Construction submitted a Petition Requesting a Contiguous Annexation for lots 2 & 3 of Kinderton Village Phase 3A. One lot is a model home, and one is a parking area.

*Council Member Mike Ernst made a motion to adopt a Resolution Directing the Town Clerk to Investigate a Petition Received under G.S. 160A-31. Council Member Rick Cross seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **Certificate of Sufficiency Presented by the Town Clerk**

*Council Member Mike Ernst made a motion to adopt a Resolution Fixing Date of Public Hearing on Question of Annexation on March 13, 2018 Pursuant to Article 4.A of G.S. 160.A, with Council Member Jerry West seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **D. DFI Proposal for Pre-Development Services to the Town of Bermuda Run**

The Hillsdale Group and the Town of Bermuda Run have executed an Option on property to consider the market feasibility of a hotel. The Development Finance Initiative is now prepared to enter into pre-development for the prioritized site, with the cost for the scope of services at \$65,000 (split over 2 budget years).

*Council Member Rick Cross made a motion to approve the DFI proposal with Council Member Jerry West seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **E. Appointment of Assistant Town Attorney**

Town Attorney Brian Williams made the recommendation that the Town appoint Attorney Hank Van Hoy as the Assistant Town Attorney at no extra cost. This is primarily to help Mr. Van Hoy continue to have status with the CLE. *Council Member John Guglielmi made a motion to approve the recommendation with Council Member Jerry West seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **7. Discussion of Town Communication Tools and Strategies**

The Council discussed the overall communication plan – what we have now, and what’s needed in the future. It was suggested that we figure out ways to acquire more email addresses for Constant Contact news. We need to know our audience and the best methods that work for communication.

*Council Member Rick Cross made a motion to form a subcommittee (Rick Cross, Mike Ernst, and Chris Fowler) to support Comprehensive Plan (1.4) Develop a Project Brief. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

## **8. Council/ Mayor Comments**

John Guglielmi – Expressed that he’s looking forward to good things to come.

Jerry West – Brought up issue of people parking on the streets in Kinderton Village (Suggestion – Petition from HOA, issue would be enforcement costs)

Chris Fowler – Thanked Lee, Cindy, and Erin for their work.

Mike Ernst – Shared that the Chamber Gala was a great event. He is appreciative of new lights at roundabout.

Rick Cross – No further comments.

Mayor Rethmeier – Provided an update from Davie Medical Center’s board meeting – no plans for outparcels any time soon. Blue Heron Trail project has been approved in MPO.

**9. Town Manager Comments**

Lee Rollins shared that the Town's Blue Heron Trail proposal was the most thorough according to the Winston-Salem DOT.

There will be a presentation to the family of Bill Burnette at the March 13 Council Meeting.

**10. Adjourn**

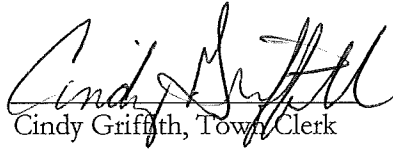
*With no further business, Council Member Mike Ernst made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of five (5) in favor and none opposed.*

Approved:

Respectfully submitted,



Kenneth Rethmeier, Dr. PH - Mayor



Cindy Griffith, Town Clerk