

# Bermuda Run Town Council

## AGENDA MEETING MINUTES

Tuesday, May 24, 2016  
9:00 a.m. – Town Hall

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**Council Members Present:** Mayor Kenneth Rethmeier, Ken Bateman; Shirley Cagle; John Guglielmi and Jerry West  
**Council Members Absent:** Ed Coley  
**Also Present:** Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Planning Board Chair

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### **1. Call to Order**

Mayor Ken Rethmeier called the meeting to order.

### **2. Adoption of the Agenda**

*Council Member Jerry West made a motion to amend the proposed agenda to include item 5.F to discuss a personnel issue and item 5.G to discuss a proposal for a Town Clock. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **3. Approval of the April 26, 2016 Agenda Meeting Minutes**

*Council Member Ken Bateman made a motion to approve the minutes from the April 26, 2016 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

### **4. Citizen's Comments** – None wished to speak.

### **5. Items for Consideration**

#### **A. Bermuda Run Tourism Development Authority Community Input Exercise**

The Bermuda Run Tourism Development Authority contracted with Mr. Bill Geist and DMOProz to provide consulting services in conjunction with a future marketing strategy for Bermuda Run tourism. Mr. Geist sought input from the Town Council regarding the Town's desire to place emphasis on tourism as a component of economic development and quality of life for its citizens.

#### **B. Interlocal Agreement With Davie County – Shared Services**

The County of Davie has offered a three (3) year agreement to provide shared services to the Town: tax collections, Sewer Billing and Collections, and Building Inspections.

*Council Member John Guglielmi made a motion to approve the Interlocal Agreement with Davie County for shared services, as presented. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

#### **C. Interlocal Agreement With Davie County – Phase In of Sales Tax Distribution Change**

The County of Davie, at its May 2, 2016 meeting, voted to phase in sales tax distribution over a five year period of time, with 2016-2017 being a "hold harmless" year.

*Council Member John Guglielmi made a motion to approve the Interlocal Agreement with Davie County for the phase in of sales tax distribution change. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**D. Resolution Designating Official to Approve Local Opinion Forms for ABC Commission**

Lee Rollins made a recommendation that the Town Council appoint him as the designated official to make recommendations as to the suitability of applicants for ABC Permit Applications to the North Carolina Alcoholic Beverage Control Commission.

*Council Member Jerry West made a motion to adopt the resolution appointing the Town Manager as the local official to approve the local opinion forms for the ABC Commission. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**E. Appointment of Planning Board Members**

Lee Rollins presented a sheet showing the need to appoint four (4) Planning Board Member positions. Three (3) positions are eligible for re-appointment.

*Council Member Shirley Cagle made a motion to re-appoint Rod Guthrie and Bleeker Strand as regular members of the Planning Board and Board of Adjustment and to appoint Lynn Marcellino from an alternate member to a regular member, and to consider appointing a new alternate member at the June 28 Agenda Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**F. Request for Closed Session to Discuss a Personnel Issue**

*Council Member Jerry West made a motion to go into closed session to discuss a personnel issue. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

*Council Member John Guglielmi made a motion to come out of closed session. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

*In regular session, Council Member Jerry West made a motion to appoint Cindy Griffith as Town Clerk/Office Supervisor, effective July 1, 2016, with an hourly rate of \$20.67. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**G. Capital Projects Discussion**

Mayor Rethmeier provided the Town Council with a visual of the proposed capital projects and funding sources for the next two fiscal years. He also proposed the Town Council consider installing a Town Clock at the entrance to Kinderton Commercial, to provide for a more visual Town Center feel. The Mayor recommended a three way funding mechanism between the Town, the Bermuda Run Community Vision Fund and private contributions through the sale of bricks. The Mayor will bring back to Council an enhanced visual of what the clock would look like at the Kinderton Commercial entrance.

**6. Council/Mayor Comments**

John Guglielmi – Appreciated the Town Manager’s apology.

Ken Bateman – No comments.

Shirley Cagle- No comments.

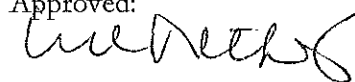
Jerry West – No comments.

Mayor Rethmeier – Appreciated the Council’s dialogue regarding the promotion of Cindy Griffith to Town Clerk/Office Supervisor and the continued discussions regarding capital projects.

**8. Adjourn**

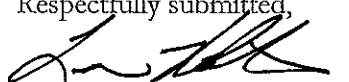
*With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ken Bateman. The motion was approved by a vote of four (4) in favor and none opposed.*

Approved:



Kenneth Rethmeier, Dr. PH - Mayor

Respectfully submitted,



Lee Rollins, Town Clerk